

Muhlenberg College  
Trexler Library

Gift Acknowledgment Form

1. Donor Name: \_\_\_\_\_  
Class (if applicable): \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_

2. Please let us know if you would like us to include a gift plates in your items.  
I would like you to use a gift plate on any materials added to the Trexler Library:  
Yes \_\_\_\_\_ No \_\_\_\_\_

What wording do you prefer on the gift plate?  
(Examples: Gift of ..., Compliments of..., In memory of...)

3. Gift Description (Library does not provide the donor with a title list):  
no. of books: \_\_\_\_\_  
no. of periodical issues: \_\_\_\_\_  
cash gift (amt.): \_\_\_\_\_  
no. of other items (describe): \_\_\_\_\_

I have given the materials described above to Muhlenberg College Trexler Library, as an unrestricted gift and have received a copy of the gift policy statement, which describes the conditions under which the gift is accepted. I understand that all donations are final, as Pennsylvania State law prohibits charitable gifts from being returned to the donor.

\_\_\_\_\_  
Signature of Donor

\_\_\_\_\_  
Date

Gift materials received by:

\_\_\_\_\_  
Library Personnel

\_\_\_\_\_  
Date