Dear Muhlenberg College Student:

Congratulations! Health Services and Counseling Services staff would like to personally welcome you. We provide physical and mental health care services with the goal of helping you maintain optimal health while you pursue your academic responsibilities. Located in the Life Sports Center, we are open Monday through Friday with regularly scheduled daytime hours. A nurse and psychotherapist are on-call for telephone consultation on a twenty-four hour basis during the Fall and Spring semesters for emergencies.

In preparation for your arrival on campus, please review and complete the following information:

1. **HEALTH FORMS**  
   http://www.muhlenberg.edu/main/aboutus/health/healthforms/  
   Students must have a completed Health Form on file with Health Services prior to move-in. Please print the health form from the above website; bring to your health care provider to complete; and hand-deliver the completed health form to the Health Services table at the Information Fair on your June Advising Day. If you are unable to have the forms completed by that day, please mail the forms to Health Services by **July 1**. Please be certain that all requirements outlined within the medical form are completed. You will be notified through your student Muhlenberg email account regarding any incomplete information. If you have concerns about the form or deadline for submission, please contact us at healthservices@muhlenberg.edu in order to avoid any delay with your move-in.
   
   • **PHYSICAL EXAM:** The College requires a physical examination within six months prior to the first day of class.
   
   • **IMMUNIZATIONS:** The Immunization Policy, which is in compliance with the recommendations of the Pennsylvania Department of Health, is located within the health form. Please review the Meningococcal Disease and Immunization Information available on the Health Center website.
   
   • **CONSENT FOR TREATMENT:** Consent for treatment for medical care must be signed by each student. Parents must also, in advance, sign the consent form if the student is under the age of 18 years for medical issues. Consent for psychotherapy will be signed by only the student at the time counseling services are initiated.
   
   • **HEALTH INSURANCE:** The College requires that all students have individual health insurance coverage. Please include copies of health insurance and prescription cards (front and back sides) with the health forms. Students are responsible for the cost of healthcare not provided by health and counseling services; these include radiology & laboratory services and any outside health care provider evaluations. It is the student’s responsibility to maintain current insurance information at Health Services. It is also the student’s responsibility to understand personal health insurance plan coverage (such as referral information, laboratory information, and in-network providers within the Allentown area). Muhlenberg College does provide a limited accident insurance policy for all full-time traditional day students, which is secondary to the student’s primary health insurance coverage and does not provide any coverage for illnesses.
   
   • **ADDITIONAL INFORMATION**  
     http://www.muhlenberg.edu/main/aboutus/health/  
     Please refer to the links on this website for information about Health Services, such as clinical services, pharmacy delivery information, and new student frequently asked questions (including air conditioner requests).

Please mail all Health Forms to: Muhlenberg College Health Services • 2400 Chew Street • Allentown, PA 18104
2. **PROCESS FOR REQUESTING ACCOMMODATIONS, AUXILIARY AIDS, AND SERVICES FOR STUDENTS WITH DISABILITIES**


   - **ACCOMMODATIONS AND SERVICES:** Students with documented disabilities who request accommodations, auxiliary aids, and services are encouraged to identify their needs to the Office of Disability Services as soon as possible after their applications to the College have been accepted and the decision to attend Muhlenberg has been finalized. Please refer to the Muhlenberg College Office of Disability Services comprehensive website or call the office directly for more information. 484-664-3825

   - **SPECIAL HOUSING / SPECIAL DINING SERVICES APPLICATIONS** must be submitted to the Office of Disability Services along with the supporting documentation by the deadlines listed on the forms. Please consult the Office of Disability Services or Residential Services websites for specific information about the process and required documentation. Documentation of a disability does not guarantee that an application will be approved. Students with the most severe needs will be given first priority in securing special housing if the need/disability significantly impacts their ability to perform activities of daily living.

3. **VARSITY ATHLETICS, ICE HOCKEY & RUGBY MEDICAL FORMS**


   - Students considering participation in these sports will need to complete medical forms specific to Muhlenberg College Athletics. All athletic forms should be mailed directly to Muhlenberg College Athletic Training Office, 2400 Chew Street, Allentown, PA 18104.

   Please contact Health Services (484) 664-3199 or Counseling Services (484) 664-3178 should you have any questions or concerns. We wish you much success and happiness as you join the Muhlenberg College Community.

   Sincerely,

   Brynnmarie Dorsey, MSN, CRNP          Anita Kelly, MA, CAC, LPC
   Director of Health Services            Director of Counseling Services

*Individuals with a disability, who plan to request disability-related accommodations or services while visiting Muhlenberg College, should contact the Office of Disability Services or the event coordinator at least one week prior to planned visit.*