INFLUENZA LIKE ILLNESS: STAFF REPORTING PROCEDURES

In tracking influenza like activity at Muhlenberg College, staff will be playing an important role. Absenteeism from work is an indicator which assists in tracking influenza like illness (ILI) on campus. Therefore, the Pandemic Influenza Response Team is asking for staff support in reporting the following:

Procedure for Staff to Report Personal Influenza Like Illness
Staff members should notify their supervisors if they have ILI or if they are missing work due to a family member with ILI. It would be helpful to include the date of symptom onset with this information.

Supervisors should notify Health Services of absences related to ILI (including date of onset of symptoms, if known).