**MUHLENBERG COLLEGE**

**OFFICE OF THE REGISTRAR**

**STUDY ABROAD**

**TRANSFER COURSE AUTHORIZATION**

<table>
<thead>
<tr>
<th>STUDENT'S NAME</th>
<th>CLASS YEAR</th>
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<tbody>
<tr>
<td>BERG ID</td>
<td>EMAIL</td>
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<tr>
<td>MAJOR 1</td>
<td>MAJOR 2 OR MINOR</td>
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**SESSION:**
- [ ] FALL 200____
- [ ] SPRING 200____
- [ ] SUMMER 200____
- [ ] OTHER _____________

**AUTHORIZATION TO ATTEND __________________**

**COLLEGE OR UNIVERSITY**

**THE ABOVE NAMED STUDENT IS A DEGREE CANDIDATE AT MUHLENBERG COLLEGE AND IS IN GOOD ACADEMIC STANDING.**

<table>
<thead>
<tr>
<th>DEPT. COURSE NUMBER</th>
<th>CATALOG COURSE TITLE</th>
<th>ON LIST</th>
<th>CR HRS</th>
<th>MAJOR OR MINOR</th>
<th>GEN ACAD REQ</th>
<th>Req. Code</th>
<th>ELECTIVE CREDIT</th>
<th>COURSE NO</th>
<th>UNITS</th>
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**NOTES/RESTRICTIONS:**

- Departure date: _____________
- Return date: _____________
- START Program date: _____________
- END Program date: _____________
- MAJOR 1 ADVISOR __________________
- DATE __________________
- MAJOR 2 OR MINOR ADVISOR __________________
- DATE __________________
- PREDEPARTURE: __________________
- OFFICE OF GLOBAL EDUCATION __________________
- RE-ENTRY: __________________
- OFFICE OF GLOBAL EDUCATION __________________

*NOTE: DESCRIPTIONS OF THE ABOVE COURSES MUST BE PRESENTED TO THE APPROPRIATE DEPT. HEAD AND MAJOR ADVISOR(S). ONLY COURSES TAKEN WITH PRIOR APPROVAL ARE GUARANTEED TRANSFER TO MUHLENBERG COLLEGE.

*ONLY COURSES WITH A GRADE OF "C" OR BETTER ARE ELIGIBLE FOR TRANSFER. GRADES ARE NOT AVERAGED INTO THE CUMULATIVE GPA. GRADES WILL BE CALCULATED FOR THE PURPOSE OF DETERMINING COLLEGE HONORS (CUM LAUDE ETC.) GRADES OF "P" ARE NOT ACCEPTABLE. SEE THE COLLEGE CATALOG OR CONTACT THE OFFICE OF THE REGISTRAR FOR MORE DETAILED INFORMATION.*

**IN ORDER TO TRANSFER CREDITS, AN OFFICIAL TRANSCRIPT MUST BE SENT TO THE OFFICE OF THE REGISTRAR**