**Timeline to apply for off-campus study**

**September and October**
- ✔ Attend [Study Abroad Poster Fair](#)
- ✔ Attend [Mandatory General Information Meeting](#)
- ✔ Attend information meeting for your specific area of interest
- ✔ Continue to investigate appropriate off-campus opportunities through consultation with Global Education Staff and appropriate faculty
- ✔ Declare a major and discuss program options with your advisor
- ✔ Freshmen interested in going abroad—attend the first year student information meeting

**December**
- ✔ Muhlenberg College off-campus application is due. Complete the application and secure the necessary signatures.

**Winter Break**
- ✔ ALL STUDENTS — apply for a passport — ALL STUDENTS

**January**
- ✔ Selection Committee decisions announced.

**Late January/Early February**
- ✔ $600.00 non-refundable acceptance deposit due, refer to acceptance letter for specific date
- ✔ $300.00 non-refundable acceptance deposit due for study in Washington

**FOR STUDENTS STUDYING OFF CAMPUS**

**February**
- ✔ Complete application materials required by your overseas institution. Submit completed and attachments to the [Office of Global Education](#)

**April**
- ✔ Complete required Muhlenberg College forms; submit to the [Office of Global Education](#)
- ✔ Attend off-campus pre-departure orientation meeting
- ✔ Obtain International Student Identity Card from the [Office of Global Education](#)

**May/June**
- ✔ Apply for a visa, if required

**FOR STUDENTS STUDYING ABROAD**

**Spring**

**April**
- ✔ Complete application materials required by your off-campus institution. Submit completed materials and attachments to the [Office of Global Education](#)

**October/November**
- ✔ Complete required Muhlenberg College forms; submit to the [Office of Global Education](#)
- ✔ Attend pre-departure orientation meeting
- ✔ Apply for a visa, if required