

MUHLENBERG

COLLEGE

INTERNSHIPS & PRACTICUMS

PRINT NAME			
BERG I.D. NUMBER			
EXPECTED GRADUATION	TERM AND YEAR		

Please Print Clearly

- Internships and practicums are limited to degree-seeking students who have completed at least 16 course units with a cumulative GPA of 2.000 or greater.
- Permission of your academic advisor(s) and a faculty sponsor are required. All experiences must be completed during the term in which the course is registered. No retroactive credit will be granted.
- Internship and practicum experiences may be added through the third week of the term. Consult the academic calendar for an exact date.
- You may enroll only *one* (1) experience during any term, except when the experience is part of specifically designed programs, such as the Semester in Washington, Dana Associates program, or Study Abroad.
- No more than four (4) course units of individualized instruction (internship, practicum, independent study/research, or special arrangement) may contribute to the 34 course unit degree requirement, except as required by special programs, such as the Dana Associates program.
- Internships and practicums may not be used to satisfy a general academic requirement; however, the experiences may fulfill major/minor requirements.
- Each experience will include an academic project to be defined by and submitted to the faculty sponsor for evaluation. The project may be written or presented at the discretion of the faculty sponsor.
- It is expected that 9-12 hours of work per week, or 126-168 total hours, are required for each course unit earned.
- The internship site supervisor will submit a written evaluation of your work to your faculty sponsor, who will assign a final grade. Internships will be graded pass/fail, but do not count toward the three (3) course pass/fail maximum. Practicums, which are internships required for a major, will be assigned a traditional letter grade, A through F.

TYPE OF EXPERIENCE <input type="checkbox"/> Internship (960), pass/fail <input type="checkbox"/> Practicum (965), graded A-F, required for major	DEPARTMENT	:	:	COURSE UNITS
TITLE <i>24 CHARACTER. MAXIMUM</i>				
NAME OF FACULTY SPONSOR <i>LAST NAME, FIRST INITIAL</i>				
Describe the academic project which the faculty sponsor will evaluate:				

ON-SITE INFORMATION
Describe the nature of work to be completed on-site:
On-site internship supervisor:
_____ SIGNATURE _____ TITLE _____

SIGNATURES		
_____	STUDENT	_____
_____	FACULTY SPONSOR	_____
_____	ACADEMIC ADVISOR	_____
_____	ACADEMIC ADVISOR	_____
	/	
_____	ACADEMIC ADVISOR	_____
_____	ACADEMIC ADVISOR	_____
		DATE
		DATE
		DATE