

HOUSING LOTTERY INFORMATION

2009-2010

MUHLENBERG COLLEGE

Office of Residential Services

Spring 2009

Lottery is April 20, 21, and 23, 2009 !!

The Housing Lottery is held over a three day period. The first day of lottery will be for class of 2010 participants, the second day for class of 2011 participants and the final day for class of 2012 participants. If a pair/group/suite of students is comprised of students from different class years, the pair/group/suite should participate on the day designated for the student within the group with the highest class year (Seniors/Juniors/Sophomores). A lottery format is used to make the process as fair as possible. Lottery numbers are randomly assigned within your class year. Students will use the best lottery number for their unit and will select their assignment. The class of 2012 lottery selection will be divided into four different time periods based on lottery number. You will be eligible for the lottery by **submitting a \$200 housing deposit and signing your 2009-2010 College Housing Lease from March 10th to 13th.**

Lottery Times

The following is a list of the scheduled times for the housing lottery. (Reminder: You will pick your housing assignment in number order from lowest to highest during your designated class year. You will pick an entire room with your roommates present and use the lowest lottery number.)

Lottery will be held in Moyer Miller Forum.

Class of 2010- April 20, 2009
6 pm - 9 pm

Class of 2011- April 21, 2009
6 pm - 9 pm

Class of 2012- April 23, 2009
(Lottery #s 1-100) 6:00pm -7:30pm
(Lottery #s 101-200) 7:30pm-9pm
(Lottery #s 201-300) 9:00pm-10:00pm
(Lottery #s 300+) 10:00pm

These times are tentative! Final lottery times will accompany your lottery number.

You must be on-time for your lottery pick.

If you have lost your lottery privileges, you should arrange to meet with Aaron Bova in the Office of Residential Services after April 30th to select an assignment.

Reminder- in order to select suite-styled housing you must fill the entire unit at the time of lottery!!!

Room Rates

The rates for the 2009-2010 academic year will be established shortly. They will be distributed once available. Below are the current year's rates:

- Standard Room Rate \$4700
- Taylor Hall \$5230
- Single Room Rate \$5425
- MILE/Robertson/South /
Village Single room \$6235
- 2201 Chew Street and
Village Double room \$5285

Housing Deposits Due March 10 - 13

In order to be eligible for the 2009-2010 Housing Lottery, you must submit a \$200 housing deposit to the Office of Residential



Services on March 10, 11, 12, or 13, 2009. If you receive \$35,000 or more in financial aid exclusive of parent or personal loans, you are eligible for a De-



posit Waiver. A deposit waiver form is available at the Financial Aid Office. Students wishing to live on-campus must submit their deposit (or waiver) and sign their College Housing Lease **in person** on the dates listed above from 10:00 am to 2:00 pm outside of the Office of Residential Services in Prosser Hall. **YOU MUST HAVE YOUR STUDENT ID CARD TO SUBMIT A DEPOSIT.** All students planning on living in college owned facilities including sorority and fraternity houses, MILE Properties and Group Interest Housing must submit a \$200 housing deposit!! **Checks and Cash only. No credit cards accepted. Deposits will not be accepted after March 13th and you will not be able to sign up for housing until after the lottery has occurred.**

Lottery Timeline

January 12th - Off Campus Application Available
(Due February 9)

January 12th - Group Interest Applications Available
(Due February 9)

January 20th - MILE Applications Available
(Due February 20)

February 9th - Special Needs Housing Applications Available
(Due March 16)

February 16th - Off Campus Approvals Sent Out

March 10th-13th - Housing Deposits Due (Prosser Lobby)

April 1st - Special Housing Approvals Sent Out

April 3rd - MILE Lottery Proxy Letters Due

April 7th - MILE Lottery (Numbers sent out March 27th)

April 17th - General Lottery Proxy Letters Due

April 14th-16th - Lottery Numbers sent out

April 20th-23rd - Lottery (see detailed schedule above)



Lottery Numbers

Each lottery number is randomly generated by computer. Numbers are generated for each class year. The person with the lowest number in their class will select first at their designated time.

Lottery numbers should be delivered to your campus mailboxes between April 14-16, 2009. **You must bring the sheets containing your lottery number to the housing lottery. Lottery numbers are not transferable to other students (ex. you may not give your number to a fellow student if you are not using it)**

When selecting a room, you and your roommate will use the lowest number within your lottery group. For instance, if you and your roommate are in the Class of 2010 and have numbers 3 and 355, you would use 3. Also, if you and your roommate are in different class years, you should pick at the earliest time.

Mixed Gender Housing Options

Mixed gender housing arrangements are available in **Robertson, South, Benfer, The Village*, 2201 Chew St*, and MILE properties***. Mixed gender groups may select these suite/apartment style arrangements during lottery, but double bedrooms within the suite/apartment must be same gender.

*MILE, The Village and 2201 Chew St are not included in the General Housing Lottery. They will be included in the MILE Lottery.

The Village and 2201 Chew

The Village and 2201 Chew St are included in the MILE Property process. MILE application will be available January 20th online. You must be a member of the Class of 2010 or 2011 to be eligible for the MILE Lottery.

Planning to Move Off-Campus??

If you are planning on moving off-campus for the 2009-2010 academic year, you must complete an Application to Live Off-Campus by February 9, 2009. Late applications WILL NOT be accepted. **DO NOT SIGN A LEASE UNTIL YOU ARE OFFICIALLY APPROVED TO LIVE OFF-CAMPUS.** All applications will be individually reviewed. Filing an application does not guarantee that you will be permitted to live off-campus. If you are approved to live off, it will impact your future ability to move back to campus. For more specific information, please consult the off-campus information available at the Office of Residential Services.

COMMONLY ASKED QUESTIONS

What if I cannot attend the lottery?

Someone else can attend the lottery for you. Fill out a Proxy Form at the Office of Residential Services telling us who your proxy will be. Remember, you must submit a \$200 housing deposit to be eligible for the lottery. Your proxy is responsible for abiding by all lottery regulations. Proxy forms should be completed by April 17, 2009 for the General Lottery and April 3, 2009 for MILE.

How do I get a lottery number?

Submit a housing deposit on March 10-13. Make sure you are registered for Fall 2009 classes. If you have any questions about your lottery eligibility ask at the office of Residential Services.

What if I don't have a roommate?

That's okay! You may select a space from the spaces available. Rising juniors and sophomores without roommates may be asked to fill empty spaces before selecting an empty room. In addition, Residential Services has a Matchmaker process. Information about the Matchmaker program is available online.

How will I know my lottery number?

On April 14-16, 2009 paperwork containing your lottery number and information will be placed in your campus mailbox. You must

bring this paperwork and your student ID to the lottery.

What if I don't get the room I want?

After you select your room, you may sign up on a waiting list. Preference on the waiting list will be based on class year and lottery number. You cannot sign up on a waiting list before you select your room.



What if my roommate and I decide after lottery we don't want to live together any more?

You will have to wait until 2 weeks after the beginning of the new semester to see about a roommate switch. The Office will not be processing those types of requests prior to that time.

If I lost my lottery privileges can I "ride" off my friends number?

No. If you lost your lottery privileges you cannot participate in the lottery process. You

must contact Residential Services after the lottery to arrange housing.

What do I need to bring to lottery?

You must bring your Muhlenberg College student identification card and your lottery number paperwork. In addition all roommates or their proxies must be present.

Is there time to see the residence halls before I have to select a room?

There will be a residence hall open house before lottery. You will have an opportunity to see sample rooms at this time. Further information regarding open house will be included with your lottery number.

Check out the Residential Services Web Site, where you will find the answers to many of your questions. In addition, all housing lottery forms will be available online in printable form.

www.muhlenberg.edu/housing

CHECK IT OUT TODAY!!!!