Dear Member of the Class of 2018:

Congratulations on your decision to attend Muhlenberg College! Health Services and Counseling Services staff would like to personally welcome you. We provide primary physical and mental health care services with the goal of helping you maintain optimal health while you pursue your academic responsibilities. Staffed by licensed physicians, nurses, and psychotherapists, who have extensive experience in college health, we are open Monday through Friday with regularly scheduled hours that are posted at the entrance to the centers and on our websites. A nurse and psychotherapist are on-call and available for telephone consultation on a twenty-four hour basis during the Fall and Spring semesters for emergencies.

In preparation for your arrival on campus, please review the following information:

1. **All traditional day students must have a completed Health Form.** Please hand-deliver these health forms to the Health Services table at the Information Fair on your June Advising Day. If you are unable to have the forms completed by that day, please mail the forms to Health Services by June 20, 2014. Please be certain that all requirements outlined within the medical form are completed prior to returning forms. You will be notified through your student Muhlenberg email account regarding any incomplete information. **Failure to have a completed health form and proof of health insurance will prevent you from moving into the residence halls.**

   - The College requires a physical examination completed after February 25, 2014, which is 6 months prior to the first day of class.
   
   - The Immunization Policy, which is in compliance with the recommendations of the Pennsylvania Department of Health, is located within the health form. Please review the Meningococcal Disease and Immunization Information enclosed.
   
   - A consent for treatment for medical care must be signed by each student. **Parents must also, in advance, sign the consent form if the student is under the age of 18 years for medical issues.** Consent for psychotherapy will be signed by only the student at the time counseling services are initiated.
   
   - **The College requires that all students have individual health insurance coverage.** Please include copies of health insurance and prescription cards (front and back sides) with the health form, as this is necessary to coordinate care outside the college setting. Students assume the cost of healthcare not provided by health services. These include radiology & laboratory services (such as blood work and all cultures) and any outside health care provider evaluations. It is your responsibility to maintain current insurance information at Health Services throughout your college career. It is also your responsibility to understand your health insurance plan (such as referral information, laboratory information, and in-network providers within the Allentown area). Muhlenberg College does provide a limited accident insurance policy for all full-time students. This insurance is secondary to your primary health insurance coverage and does not provide any coverage for illnesses.
2. **Students with disabilities who request accommodations, auxiliary aids, and services are encouraged to identify these needs to the Office of Disability Services as soon as possible after their applications to the College have been accepted.** Please refer to the Muhlenberg College Office of Disability Services website or call them directly for more information. Also, if you are an individual with a disability and plan to request disability related accommodations or services while visiting Muhlenberg College, please contact the Office of Disability Services (484-664-3825) or the event coordinator at least one week prior to your planned visit.

3. **Special Housing Requests and Special Dining Services Requests** must be submitted by June 01, 2014 to the **Office of Disability Services** along with the supporting documentation. Please contact the Office of Disability Services for specific information and required applications. Documentation of a disability **does not** guarantee that an application will be approved. Generally, students with the most severe needs will be given first priority in securing special housing if the need/disability significantly impacts his/her ability to perform activities of daily living. Learning disabilities, Attention Deficit Disorder, and most psychological disorders generally **do not** warrant special housing.

4. Students considering participation in **Varsity Athletics** will need to complete the yellow medical forms enclosed in this packet. These forms should be mailed directly to Muhlenberg College Athletic Training Office using the enclosed envelope.

Please contact Health Services (484) 664-3199 or Counseling Services (484) 664-3178 should you have any questions or concerns. We wish you much success and happiness as you join the Muhlenberg College Community.

Sincerely,

Brynnmarie Dorsey, MSN, CRNP
Director of Health Services

Anita Kelly, MA, CAC, LPC
Director of Counseling Services