MUHLENBERG
COLLEGE

OFFICE OF THE REGISTRAR

STUDY ABROAD
TRANSFER COURSE AUTHORIZATION

STUDENT'S NAME ☞		**CLASS YEAR ☞**
BERG ID	**EMAIL**	**BOX NO. ☞**
MAJOR 1 ☞	**MAJOR 2 OR MINOR ☞**	

SESSION: ☐ **FALL 200____** ☐ **SPRING 200 ____** ☐ **SUMMER 200 _____** ☐ **OTHER _____**

AUTHORIZATION TO ATTEND _____
COLLEGE OR UNIVERSITY

THE ABOVE NAMED STUDENT IS A DEGREE CANDIDATE AT MUHLENBERG COLLEGE AND IS IN GOOD ACADEMIC STANDING.

					Dept Head	**Associate Dean Approvals**			**MUHL EQUIV**	
DEPT. COURSE NUMBER	**CATALOG COURSE TITLE**	**ON LIST**		**CR HRS**	**MAJOR OR MINOR**	**GEN ACAD REQ**	**REQ. CODE**	**ELECTIVE CREDIT**	**COURSE NO**	**UNITS**
		YES	**NO**							

NOTES/RESTRICTIONS: ↘

Departure date:	**Return date:**
START **Program date:**	**END** **Program date:**

MAJOR 1 ADVISOR DATE

MAJOR 2 OR MINOR ADVISOR DATE

REGISTRAR DATE

PREDEPARTURE: OFFICE OF GLOBAL EDUCATION DATE

RE-ENTRY: OFFICE OF GLOBAL EDUCATION DATE

* NOTE: DESCRIPTIONS OF THE ABOVE COURSES MUST BE PRESENTED TO THE APPROPRIATE DEPT. HEAD AND MAJOR ADVISOR(S). ONLY COURSES TAKEN WITH PRIOR APPROVAL ARE GUARANTEED TRANSFER TO MUHLENBERG COLLEGE.
* ONLY COURSES WITH A GRADE OF "C" OR BETTER ARE ELIGIBLE FOR TRANSFER, GRADES ARE NOT AVERAGED INTO THE CUMULATIVE GPA. GRADES WILL BE CALCULATED FOR THE PURPOSE OF DETERMINING COLLEGE HONORS (CUM LAUDE ETC.) GRADES OF "P" ARE NOT ACCEPTABLE. SEE THE COLLEGE CATALOG OR CONTACT THE OFFICE OF THE REGISTRAR FOR MORE DETAILED INFORMATION.

IN ORDER TO TRANSFER CREDITS, AN OFFICIAL TRANSCRIPT MUST BE SENT TO THE OFFICE OF THE REGISTRAR