

# HOUSING LOTTERY INFORMATION

## 2012-2013

MUHLENBERG COLLEGE

Office of Residential Services

Spring 2012

### **Lottery is April 24 and 26, 2012 !!**

The Housing Lottery is held over a two day period. The first day of lottery will be for class of 2013 and class of 2014 participants, and the final day for class of 2015 participants. If a pair/group/suite of students is comprised of students from different class years, the pair/group/suite should participate on the day designated for the student within the group with the highest class year (Seniors/Juniors/Sophomores). A lottery format is used to make the process as fair as possible. Lottery numbers are randomly assigned within your class year. Students will use the best lottery number for their unit and will select their assignment. The lottery selection will be divided into four different time periods based on lottery number for the class of 2015.

#### Lottery Times

The following is a list of the scheduled times for the housing lottery. (Reminder: You will pick your housing assignment in number order from lowest to highest during your designated class year. You will pick an entire room with your roommates present and use the lowest lottery number.)

**Lottery will be held in Moyer Miller Forum.**

**Class of 2013- April 24, 2012**  
6:00 pm - 7:30 pm

**Class of 2014- April 24, 2012**  
7:30 pm - 9:30 pm

**Class of 2015- April 26, 2012**  
(Lottery #s 1-100) 6:00pm -7:30pm  
(Lottery #s 101-200) 7:30pm-9:00pm  
(Lottery #s 201-300) 9:00pm-10:00pm  
(Lottery #s 300+) 10:00pm

These times are tentative! Final lottery times will accompany your lottery number.

You must be on time for your lottery pick.

If you have lost your lottery privileges, you should arrange to meet with Aaron Bova in the Office of Residential Services after April 30th to select an assignment.

**Reminder- in order to select suite-styled housing you must fill the entire unit at the time of lottery!!!**



#### Lottery Timeline

**January 17th** - Off Campus Application Available  
(Due February 17)

**January 17th** - Group Interest Applications Available  
(Due February 17)

**January 23rd** - MILE Applications Available  
(Due February 24)

**January 23rd** - Special Needs Housing Applications Available  
(Due March 12)

**February 22nd** - Off Campus Approvals Sent Out

**April 2nd**- Special Housing Approvals Sent Out

**April 5th** - MILE Lottery Proxy Letters Due

**April 10th**- MILE Lottery (Numbers sent out March 23rd)

**April 16th-18th** - Lottery Numbers sent out

**April 20th** - General Lottery Proxy Letters Due

**April 24th and 26th** - Lottery (see detailed schedule above)

#### Room Rates

The rates for the 2012-2013 academic year will be established shortly. They will be distributed once available. Below are the current year's rates:

- Standard Room Rate \$5210
- Taylor Hall \$5900
- Single Room Rate \$6050
- MILE/Robertson/South /  
Village Single room \$6935
- MILE/2201 Chew Street/  
Village Double room \$5900



### Lottery Numbers

Each lottery number is randomly generated by computer. Numbers are generated for each class year. The person with the lowest number in their class will select first at their designated time.

Lottery numbers should be delivered to your campus email between April 16-18, 2012. **You must bring the sheets containing your lottery number to the housing lottery. Lottery numbers are not transferable to other students (ex. you may not give your number to a fellow student if you are not using it)**

When selecting a room, you and your roommate will use the lowest number within your lottery group. For instance, if you and your roommate are in the Class of 2013 and have numbers 3 and 355, you would use 3. Also, if you and your roommate are in different class years, you should pick at the earliest time.

### ***The Village and 2201 Chew***

The Village and 2201 Chew St are included in the MILE Property process. MILE application will be available January 23rd online.

## Gender Neutral Housing

Gender neutral housing options are available in all upperclass housing. Gender neutral pairs/groups may select any room at lottery. Shared common hall bathrooms will continue to be gender segregated in East and Martin Luther Halls. Students living in those buildings will need to use the bathroom on their floor designated to the gender they identify with. The Office of Residential Services will continue the practice of reviewing bed space throughout the lottery process. During the general lottery, rooms or suites may be gender specified to ensure enough beds are available to everyone going through the lottery. Brown Hall will remain female only.

### *Planning to Move Off-Campus??*

If you are planning on moving off-campus for the 2012-2013 academic year, you must complete an Application to Live Off-Campus by February 17, 2012. Late applications WILL NOT be accepted. **DO NOT SIGN A LEASE UNTIL YOU ARE OFFICIALLY APPROVED TO LIVE OFF-CAMPUS.** All applications will be individually reviewed. Filing an application does not guarantee that you will be permitted to live off-campus. If you are approved it will impact your future ability to move back to campus. For more specific information, please consult the off-campus information available at the Office of Residential Services Website.

# COMMONLY ASKED QUESTIONS

#### **What if I cannot attend the lottery?**

Someone else can attend the lottery for you. Fill out a Proxy Form at the Office of Residential Services telling us who your proxy will be. Your proxy is responsible for abiding by all lottery regulations. Proxy forms should be completed by April 20, 2012 for the General Lottery and April 5, 2012 for MILE.

#### **How do I get a lottery number?**

Make sure you register for Fall 2012 classes. If you have any questions about your lottery eligibility, ask at the Office of Residential Services.

#### **What if I don't have a roommate?**

That's okay! You may select a space from the spaces available. Rising juniors and sophomores without roommates may be asked to fill empty spaces before selecting an empty room. In addition, Residential Services has a Match-maker process. Information about the Match-maker program is available online.

#### **How will I know my lottery number?**

On April 16-18, 2012 paperwork containing your lottery number and information will be placed in your campus mailbox. You must bring this paperwork and your student ID to the lottery.

#### **What if I don't get the room I want?**

After you select your room, you may sign up on a waiting list. Preference on the waiting list will be based on class year and lottery number. You cannot sign up on a waiting list before you select your room.



#### **What if my roommate and I decide after lottery we don't want to live together any more?**

You will have to wait until 2 weeks after the beginning of the new semester to see about a roommate switch. The Office will not be processing those types of requests prior to that time.

#### **If I lost my lottery privileges can I "ride" off my friend's number?**

No. If you lost your lottery privileges you cannot participate in the lottery process. You must contact Residential Services after the lottery to arrange housing.

#### **What do I need to bring to lottery?**

You must bring your Muhlenberg College student identification card and your lottery number paperwork. In addition all roommates or their proxies must be present.

#### **Is there time to see the residence halls before I have to select a room?**

There will be a residence hall open house before lottery. You will have an opportunity to see sample rooms at this time. Further information regarding open house will be included with your lottery number.

**Check out the Residential Services Website, where you will find the answers to many of your questions. In addition, all housing lottery forms will be available online in printable form.**

[www.muhlenberg.edu/housing](http://www.muhlenberg.edu/housing)

**CHECK IT OUT TODAY!!!!**