



# *SPECIAL ARRANGEMENT COURSE PERMISSION FORM*

**Information:** A “special arrangement” is the instruction of a published catalog course that is not otherwise included in the current semester schedule of courses. The arrangement is intended to assist an individual student who needs a particular course 1) as a pre-requisite to other courses within their major in order to progress, 2) to fulfill a final major requirement in order to graduate, or 3) for another specific reason which has met academic department head approval. If the special arrangement offering is intended to be a substitution for another required course, or satisfy any other program/major conditions, it must be so noted in the “comments” section of this form with prior approval by the head of the academic department involved.

*For a special arrangement course to be Writing Intensive, the student must petition the Writing Across the Curriculum Committee for approval.*

**Student Name:** \_\_\_\_\_ **'Berg ID:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Work Telephone:** \_\_\_\_\_

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**Semester:** \_\_\_ Fall 20\_\_\_ \_\_\_ Spring 20\_\_\_ \_\_\_ Summer 20\_\_\_ **UNITS:** \_\_\_\_\_

**Special Arrangement Course Number:** \_\_\_\_\_ - **990** - \_\_\_\_\_  
*Dept - 990 - Section*

**Muhlenberg Course Catalog Title:** \_\_\_\_\_

**Muhlenberg Course Catalog Number:** \_\_\_\_\_

**Comments:**

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Instructor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Department Head Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Faculty Advisor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_