

**MUHLENBERG COLLEGE HOUSING & RESIDENCE LIFE**  
**2020 - 2021 ACADEMIC YEAR (INCLUDING Summer 2021) COLLEGE HOUSING**  
**REGULATIONS AND LEASE**

**I. GENERAL INFORMATION**

- A. *INTRODUCTION*: Residence Hall Regulations are intended to safeguard the rights of all residents and to prevent any abridgment of those rights by the careless acts of others. In applying for room and board, the resident understands that they are leasing a space in Muhlenberg College Housing for the full Academic Year. The resident agrees to adhere to all regulations, rules and orders established now and later by Muhlenberg College, including those in the current catalog, Student Policy and Resource Guide, and residence hall regulations.
- B. *INFORMATION*: Residents are responsible for reviewing all materials published or distributed by Housing & Residence Life.
- C. *CHANGES*: Room and Board Regulations are subject to change from time-to-time at the discretion of the College.
- D. *REGULATIONS*: In digitally accepting the Room and Board Contract, the student agrees to abide by the policies and regulations of Muhlenberg College and particularly those listed in the College Housing Regulations and Lease and the Student Policy and Resource Guide.
- E. *COVID-19 ADDENDUM TO MUHLENBERG COLLEGE HOUSING REGULATIONS AND LEASE*: Please note that the College has adopted a COVID-19 Addendum to the Housing Regulations and Lease. In the event of any conflict between the provisions of the Addendum and the terms of the Housing Regulations and Lease, the terms of the Addendum shall control.

**II. PERTAINING PRIMARILY TO OCCUPANCY**

A. *TERMS OF LEASE*:

1. All student leases (summer session excluded) run during the academic year. The dates of the lease are from **August 20, 2020** (for first year students) or **August 22, 2020** (for upper-class students) to **November 20, 2020** and from **February 6, 2021** to **May 21, 2021** (for first year, sophomore and junior students) or to **May 24, 2021** (for seniors). These Spring semester dates are subject to change. The College reserves the right to have students vacate their rooms during every break period. The College will require students to remove all belongings from their fall housing assignments upon departure for Thanksgiving break. Unless a student has been given prior approval to stay on campus during a break period, the College Housing Lease does not apply for the period between semesters, Thanksgiving Break, Winter Break, Spring Break, and Easter Break.

2. Rooms must be vacated by students within the 24-hour period following their last scheduled examination, or by 10:00 am on the day following the last scheduled final examination of the semester, whichever comes first. The College reserves the right to review any requests to remain on campus between the end of finals and until 6:00 pm on Commencement day. **Seniors remaining on campus through Commencement may be relocated at the discretion of Housing & Residence Life.**

B. *OCCUPANCY*: The College reserves all rights in regard to the assignment of rooms and the termination of their occupancy. These rights include the authority to terminate the room contract

of any student who violates College housing rules or the Regulations and Lease. No residents having been assigned to a room may transfer their assignment or permit other persons to occupy the room without submitting the necessary paperwork and obtaining permission from Housing & Residence Life. If a student is reassigned to a room other than the one originally assigned, all regulations will remain in effect. Muhlenberg College reserves the right to increase the capacity of any room by the assignment of additional students. Muhlenberg College reserves the right to consolidate students when there is a need for additional space.

C. *RESIDENCE REQUIREMENTS AND ELIGIBILITY*: Muhlenberg College is a four-year, residential institution. Students are required to live on campus unless they apply for and receive permission to commute or live off-campus.

1. Refer to the Commuter Policy found in the Student Policy and Resource Guide if the student is interested in requesting an exception to the residency requirement to live at their family home.

2. Refer to the Off-Campus Policy found in the Student Policy and Resource Guide. Please note that eligible juniors and seniors wishing to live off-campus in non-Muhlenberg owned properties must submit an application and attend the required training. Students must not sign an off-campus housing lease with a landlord, unless they have received final approval in writing from Housing & Residence Life. Muhlenberg College reserves the right to limit the number of students who live off-campus. Filing an application does not guarantee approval. Please refer to the Off-Campus Policy for more information. All approved students are required to submit their official off-campus address and agreement to Housing & Residence Life. Once a student has signed their College Housing Lease, they will not be permitted to move off-campus during the year of the signed lease unless they obtain special permission through Housing & Residence Life.

3. Students living on campus are expected to be enrolled as full-time day College students. Students who are day College degree candidates, but not full-time students, will be assigned space only with permission from Housing & Residence Life. Students who drop below full-time status during the academic year must request permission to remain in College owned or leased housing in writing to the Dean of Academic Life and Dean of Students.

4. The withdrawal of a student during the term of the Lease does not entitle the student to claim a refund of room rent or remove liability for payment of the full amount due for the semester.

5. Selection of a space in College housing by a student who lives off-campus is contingent upon available space. They are not guaranteed that there will be space available in College Housing. These regulations are valid for all housing processes, including the MILE Property lottery. (Note: This does not include students who are abroad, in New York City, or in Washington, DC).

6. No refund is allowable when termination of a Lease results from disciplinary action.

7. Failure to follow all established lottery and room selection policies and procedures will result in placement of the student on a waiting list with no guarantee of a room.

8. Misuse or excessive damage to assigned room or College property may result in the loss of privilege to select particular residence hall building(s); and/or eligibility in future housing processes (Group Interest, Fraternity & Sorority Life Housing, MILE Lottery, and General Lottery).

D. *BREAK OCCUPANCY*:

1. The College Housing Lease does not cover scheduled break periods. Students may occupy rooms during breaks only if such an option is announced by the College or if permission has been secured from Housing & Residence Life. The residence halls will close for vacation at 6:00 pm on the day classes end and reopen at 10:00 am the day before classes resume.

2. Rooms may be utilized by Housing & Residence Life during break periods in order to house students other than those normally assigned to that particular space. Students must follow the posted schedule for break closing and move out times.

E. *SUB-LEASING*: Sub-leasing of rooms is prohibited.

F. *WITHDRAWAL*: Students who withdraw, take a personal or medical leave of absence, are suspended, expelled, or are otherwise dismissed from the College are required to remove their belongings from their residence hall and turn in their key(s) and student ID to Housing & Residence Life or the Campus Safety/Police Dispatcher Window within forty-eight hours from the time the withdrawal, leave, suspension, expulsion, or dismissal goes into effect.

G. *INTERIM SUSPENSION*: Students on interim suspension from College Housing pending a conduct hearing must vacate their room according to the information provided by the Dean of Students Office. The student must turn in their key(s) and student ID to Housing & Residence Life or the Campus Safety/Police Dispatcher Window at the time the interim suspension goes into effect.

H. *INTERIM REMOVAL FROM HOUSING*: In instances where there is a reasonable belief that a serious offense has occurred, the Dean of Students or the Dean's designee may require the immediate removal of the individual or individuals involved from College housing until a formal disciplinary hearing/adjudication occurs.

I. *VISITOR POLICY*: Refer to the Phased Approach to Visitor Policy for all details about visitors.

J. *SMOKE FREE POLICY*: Refer to the Muhlenberg College Smoke, Tobacco and Nicotine-Free Campus Policy.

K. *OFF-CAMPUS POLICY*: Students are responsible to comply with the Off-Campus Policy as stated in the Application to Live Off-Campus.

III. **CONDITIONS OF OCCUPANCY**

A. *SECURITY*: Security is everyone's responsibility. Actions which compromise the security of residents or living areas, may subject the individuals responsible to fines, restitution, and/or disciplinary action.

B. *STUDENT PROPERTY*: The College assumes no responsibility or liability for damage or loss, by any cause, of personal belongings or other property of students or other persons. **By signing or digitally accepting this Lease, the student hereby releases the College and its employees, contractors and agents of and from any and all liability arising from or in connection with such damages or losses, from any cause whatsoever, including negligence.** The safekeeping of student property is the responsibility of each individual student and no reimbursement from the College can be expected for the loss of such property. Rooms should be locked at all times and valuable property secured. Property remaining in student rooms upon termination of Lease becomes the immediate property of the College. Students are

urged to confirm that they are covered under their family's homeowner's or renter's insurance policy and to make arrangements for additional insurance coverage if necessary.

C. *LOSS OR THEFT*: Losses or thefts should be reported immediately to Campus Safety/Police and then to a Housing & Residence Life staff member.

D. *HALL SPORTS*: Recreational activities may not be played in areas that are potentially hazardous to a residence hall or its occupants. Games utilizing balls, Frisbees, water guns, or other potentially destructive objects may not be played in the residence halls or in individual rooms.

E. *RESTRICTED ITEMS*: To prevent personal injury and/or damage to property, the possession or use of any potentially dangerous item or material is strictly forbidden in the residence halls or on campus. Such items are subject to confiscation and the bearer to disciplinary action. Such prohibited items include, but are not limited to: any firearms, ammunition, air-guns, tasers, compressed air canisters, spring type weapons, sling shots, martial arts weaponry, explosives, firecrackers, chemicals, portable heating units of any kind, halogen lamps, multi-bulb lamps with plastic shades, homemade TV and radio antennas, candles, incense, water balloons, dart-boards, knives, swords, whips, switchblades, and waterbeds (see also: Fire Prevention). Spray-painting in residence halls is prohibited.

F. *REFRIGERATORS AND MICROWAVES*: Students must comply with the Refrigerator and Microwave Policy as stated on the Housing & Residence Life website.

G. *SOLICITATION*: For the protection and privacy of residents, solicitations are not permitted in residence halls. Solicitation is defined as door-to-door selling and advertising or displays accompanied by persons selling or taking orders. Student groups soliciting for College related businesses or causes must obtain written permission from Housing & Residence Life. Please refer to the Sales and Solicitation Policy in the Student Policy and Resource Guide.

H. *STORAGE*: **There is no storage available to students on campus during the academic year, during break periods or between sessions.** Bikes may not be stored in common areas. Students are permitted to store their bikes in their rooms.

I. *RIGHT OF ENTRY*: Authorized representatives of the College shall have the right to enter any room at any time for the purpose of inspection, repair, maintenance, possible Student Code of Conduct violations, or inspections for health, security and safety hazards. Furthermore, the College may enter student rooms for the purpose of obtaining evidence of an alleged violation of any College policy or regulation. Except in cases where entry is being conducted for exigent circumstances, the College will make every effort to notify students in advance of entry. If a search is necessary, the College will attempt to conduct a search in the presence of the student(s) in question. If a search is being made in order to obtain evidence for a College judicial proceeding, a third party, preferably a professional staff person from Housing & Residence Life or designee, shall be present except in cases of exigent circumstances. Authorized personnel are defined as people reporting to the Dean of Students Office, Housing & Residence Life, Plant Operations and/or Campus Safety/Police, or anyone designated by the Dean of Students.

J. *FURNITURE*: Furniture is not to be removed from lounges or other public areas. Students found with such furniture in their rooms are subject to fines and/or disciplinary action. College furniture must remain in the room to which it was originally assigned. College furniture secured

to walls may not be detached. College furniture may not be disassembled or used for any other purpose than those intended by the manufacturer.

K. *INVENTORY*: Students are held responsible for the condition and cleanliness of their room and its furnishings and for any loss or damage other than normal wear that may occur during their occupancy. Upon occupying a room, all students must complete an inventory form and are subject to being billed for damage not accounted for on this form. Damage and loss will be determined through comparative inspections conducted by Housing & Residence Life (prior to arrival and after departure). If a student changes rooms, it is their responsibility to contact their current RA for damage assessment. It is also their responsibility to complete a new inventory form for their new location with their new RA. Students who do not appeal a damage bill within the specified time frame (as noted on their damage bill) will lose their right to appeal the charges.

L. *ROOM DECORATIONS*: Decorations must be removable without damage to paint or finished surfaces of the room. Nails, tacks, scotch tape, plastic hooks, adhesive stickers, contact paper, decals and paneling are considered damaging and are prohibited. **No object may be hung from the ceilings, pipes or fire safety equipment.**

M. *COMMON AREA DAMAGES*: Students are responsible for public areas in their residence halls. A charge for damage done in a given residence area (including furnishings, vending equipment, and so forth) will be distributed among the residents in that area when it cannot be determined which individuals are responsible for the damage or theft in accordance with the damage procedures established by Housing & Residence Life. The College may refuse any and all privileges, including grade reports, official transcripts, room selection, graduation, and honorable dismissal or withdrawal, unless all financial obligations including hall damage fees, library fines, and parking fines have been fully paid. Common area damage billing will be assessed after damage occurs.

N. *EXCESSIVE CLEAN-UP*: Any excessive clean-up, which goes beyond the normal custodial service, will be charged to the student responsible. If it cannot be determined who is responsible, the charge will be distributed among the residents in that particular living unit. The minimum charge will be a three-hour overtime charge for each custodial staff member performing the clean-up.

O. *REPORTING OF DAMAGE*: All students are expected to report promptly any damage, malfunction, destruction, or loss of College property to Housing & Residence Life and/or Campus Safety/Police.

P. *LOFTS*: Handmade lofts are not permitted in College owned or leased housing. Students may only loft their beds when additional bed end pieces are available and must request these pieces through Housing & Residence Life if the pieces are not already in their assigned room. There is no guarantee that bed ends will be available at all times.

Q. *PAINTING OF ROOMS*: Room, room furnishings, windows, and doors (either side) may not be painted by students.

R. *TERMINATION OF OCCUPANCY*: Each room must be emptied of all belongings at the end of the period of occupancy. Any student owned furniture (including student carpeting) or refrigerators left behind will be discarded by the College, and students will be billed for their removal. No student belongings will be allowed to remain in a room over the summer. Trash left in any room will be discarded by the College, and students will be billed for their removal. All

original College furniture must remain in the room at all times and may not be stored or removed. Failure to check out properly may result in a fine.

S. *TRASH*: Students are responsible for removing personal trash directly to the dumpsters. Removal of recyclable materials to the appropriate containers also remains the responsibility of each student. Individuals, wings, halls, and entire buildings will be held responsible where trash is deliberately left in and around public areas of a residence hall. Failure to follow this policy is a violation of the residence hall contract and may result in disciplinary action and/or fines.

T. *ADJACENT GROUNDS*: Residents who misuse lawns, trees, shrubs, bushes, hedges, and driveways adjacent to College housing may be subject to replacement costs, disciplinary action, and/or fines.

U. *RESTRICTED AREAS*: Residents are specifically prohibited from entering restricted areas such as roofs, mechanical equipment rooms, attics, buildings closed for vacation, construction sites, etc. Additionally, windows should not be used as a regular means to exit or enter a room. These offenses are punishable by disciplinary action and/or fines up to \$300.

V. *CUSTODIAL SERVICE*: Custodial service is provided for all common areas only. Student interference with service may result in disciplinary action and fines. Cleaning of student rooms is the responsibility of the individual residents.

W. *RESERVATIONS OF PUBLIC AREAS*: Use of facilities forms may be obtained in the Seegers Union to reserve any public room in any residence hall as well as other public rooms and outside spaces on campus. All forms must be completed and approved in advance of the date of the event and in accordance with the Seegers Union Policy.

X. *NOISE*: Stereo music and other loud sounds and noises interfere with the normal functions of the campus and are disruptive to the community. Such loud music or noise infringes upon the rights of others to study, to conduct classes, or to carry on necessary duties and functions at the College. Housing & Residence Life establishes standard quiet hours. Stereo speakers or amplification devices shall not be placed in windows with sound directed outside. Further, any loud noises or music which unduly disturbs the peace of the College community when reported to Campus Safety/Police, Housing & Residence Life staff, Dean of Students Office, or any other representative of Muhlenberg College may result in disciplinary action. If loud noises or music is heard outside of an individual's room/suite/apartment/house and a complaint is made to either Campus Safety/Police or Housing & Residence Life, the student in that particular room may be subject to disciplinary action. Quiet hours are from 11:00 pm through 7:00 am on Sunday through Thursday and 1am through 7:00 am on Friday and Saturday. The 24-hour consideration hour policy is always in effect. 24-hour quiet hours are in effect from the end of the last day of regular classes through the end of the final exam period.

Y. *PET POLICY*: Students are not permitted to have pets, except harmless fish, on the Muhlenberg campus. Students are not permitted to have pets visit College housing for any reason. Students bringing pets into the residence halls may be subject to disciplinary action as per the Pet Policy found in the Student Policy and Resource Guide. The only exception to this Policy is service animals, or Emotional Support Animals approved by the College's Special Housing Request Committee.

Z. *AIR CONDITIONERS*: Students with verified medical conditions and approval from the Health Center are permitted to have an air conditioner in their room as long as the residence hall in which they reside meets the necessary electrical requirements and has a large enough

window for an air conditioner to be installed. Refer to the Muhlenberg College Air Conditioner Policy for more information.

AA. *ALCOHOL POLICY*: Students must comply with the Student Alcohol Policy as stated in the Student Policy and Resource Guide.

BB. *DRUG USE POLICY*: Students must comply with the Drug Use and Controlled Substance Policy as stated in the Student Policy and Resource Guide.

CC. *COMMUNICATION SERVICES*: The College is the sole provider of communication services, including but not limited to voice, data, basic cable TV, and internet services, for all College Housing. Residents may not independently contract for those services provided by the College.

#### IV. **PERTAINING PRIMARILY TO SECURITY**

A. *KEYS*: The unauthorized possession, alteration, or defacement of any key and the illegal entry of any room or College Housing unit by any means, is strictly prohibited and may result in disciplinary action up to and including expulsion from the College.

B. *IDs & STICKERS*: Students are required to wear/display stickered student ID at all times while on campus. Giving an ID card and/or sticker to anyone or leaving it in an accessible place to provide unauthorized access to a room or building is a violation of the residence hall contract and may result in disciplinary action.

C. *MASTER KEYS*: Hall Directors, Resident Advisors and Housing & Residence Life Student Employees are the only students authorized to hold and use master keys. Unauthorized possession or use of master keys may subject students to disciplinary action.

D. *EXTERIOR DOORS*:

1. All residence halls are locked 24 hours a day.
2. Campus Safety/Police must be called if the doors are broken and will not lock. In addition, report maintenance problems relative to building security to Campus Safety/Police.
3. All locks and simplex readers to exterior doors are secured during break periods when College Housing is closed (i.e. Thanksgiving Break, Winter Break, Spring Break, and Easter Break). All lock changes are at the discretion of Housing & Residence Life, Campus Safety/Police and/or Plant Operations.
4. Propping exterior doors and/or allowing unauthorized individuals into College owned residences are prohibited. A student found violating the above may be subject to disciplinary action.

E. *LOST KEYS*:

1. Lost keys must be promptly reported to Housing & Residence Life.
2. Upon notification of a lost room key, the lock will be changed and the student responsible will be charged for the cost of the lock core(s) and issuance of keys to all residents. All lock and key charges will be invoiced on student accounts. Lock change charges vary depending on location. The standard charge for a room is \$75.00-\$100.00.
3. For security of the affected residents, loss of keys to houses may result in re-keying of the entire building at the expense of the responsible student.
4. Loss of keys in Benfer suites, MILE Houses/Apartments will result in changing all the affected cores on the unit system at the expense of the responsible student.

5. Students will normally be charged for all replacement keys and lock changes unless it is determined by the College locksmith that the breakage was due to a malfunction of the lock.

6. Students are not permitted to allow another individual to use their key(s). A student who allows another individual to use their key(s) may be subject to disciplinary action.

F. **BROKEN or BENT KEYS:**

1. Broken or bent keys must be returned to Housing & Residence Life to obtain a new key at no charge.

2. Students who do not return broken or bent keys will be charged for a lock change as noted above in section E. *Lost Keys*.

G. **LOCK-OUTS:** During office hours students locked out of their rooms may go to Housing & Residence Life to obtain a duplicate key (proof of identification will be required). Duplicate keys must be returned within 24 hours or a lock change will be issued and the student will be issued the standard lock change charges. Hall Directors and Resident Advisors are also available to assist students with lock-outs and may also charge for this service.

H. **KEY COLLECTION** during check out: All keys must be returned to Housing & Residence Life within the 24-hour period after the termination of lease or permanent withdrawal from the room. Keys not returned after that period of time will result in billing for a lock change.

**V. FIRE SAFETY RULES AND REGULATIONS**

A. **FIRE ALARMS AND EQUIPMENT:**

1. Fire equipment is to be used only as necessary in the case of fire. Its use and misuse must be reported to Housing & Residence Life and/or Campus Safety/Police immediately so that it may be restored to useful condition with no unnecessary delay.

2. Fire equipment includes (but is not necessarily limited to) fire bells, pull stations, alarms, extinguishers, hoses, exit signs, smoke detectors, sprinkler systems, instruction signs, equipment cases, and electrical panels.

3. Students face fines and disciplinary action for needlessly tampering with, discharging, stealing, or improper use of fire alarms and/or equipment.

4. When the person responsible for tampering with fire alarms and/or equipment cannot be identified, individuals residing within the section will be billed the cost of the entire fine plus maintenance charges in accordance with the College damage assessment procedures.

5. Students who tamper with fire alarms and/or equipment are subject to arrest and prosecution by the City of Allentown in addition to College disciplinary action, fines up to \$300, and/or reassignment.

6. The College reserves the right to issue other sanctions ranging from fines up to \$300 to expulsion.

7. Failure to evacuate a building during a fire alarm may result in disciplinary action and/or fines up to \$300.

B. **FIRE PREVENTION:**

1. Students are expected to be alert at all times to the hazards and dangers of fire in their area and to exercise all proper precautions to prevent fire, notify proper authorities of any potential fire and safety hazards, and promptly report a fire.

2. Students are expected to help prevent false alarms and should report any tampering with the alarm system to Campus Safety/Police.



3. Flammable substances and solids, such as gasoline, benzene, naphtha, cleaning fluids, explosives, and fireworks may not be used or stored in residence halls. Lighted candles, incense, kerosene lamps, halogen lamps and student installed electric heaters may not be used in the residence halls.

4. ALL COOKING MUST BE CONFINED TO DESIGNATED COOKING AREAS. Use of electrical appliances such as hot plates, heating coils, coffeepots, popcorn poppers, electric frying pans, toaster ovens, irons, and electric heaters are prohibited in student rooms and social lounge areas. All appliances must be UL approved with UL approved cords. Low wattage electrical equipment and attached cords must also be UL approved. The College reserves the right to determine the danger of electrical appliances and remove them. Keurig machines are permitted.

5. Storage or placement of any items (including trash, bicycles, boxes, furniture, etc.) in public areas such as corridors, stairwells, or balconies is prohibited. The College will remove items placed or stored in public areas with a charge for their release. Items may not be left outside residence buildings at any time (i.e. trash cans).

6. All decorations used in corridors or public areas shall be flameproof or made of fire-resistant materials. The College reserves the right to remove any and all decorations that do not comply.

7. Hanging of cloth material along walls is discouraged for safety reasons. No material or paper may be draped or affixed overhead or from ceiling pipes.

8. Section and fire doors are to remain closed at all times. Residents of the section will be held responsible when the doors are blocked or propped open. A door will be considered propped if there is any physical obstruction (such as tape, stones, cardboard, trash cans, etc.), which prevent it from closing or locking.

9. Any additional lighting (i.e. string lights) must be UL approved. No lights may be strung from any pipes or fire/safety equipment or across the ceiling.

10. Any violation of the above fire prevention regulations may be subject to disciplinary action and/or fines.

#### C. *FIRE DRILLS AND SAFETY INSPECTIONS:*

1. All persons must evacuate the building when a fire alarm is sounded.

2. Campus Safety/Police shall be responsible for establishing procedures for supervised fire drills in residence halls in compliance with local and state fire safety regulations.

3. Alarm systems shall not be tampered with or tested by unauthorized persons.

4. Fire drill procedures include the requirement for all resident students to become familiar with fire evacuation plans for each building, to include recognition of fire alarms, procedures for notifying authorities of fire, and evacuation from the building. Evacuation procedures are posted on the back of each resident's room door and found in the Crime Prevention brochure. If these rules are not on the back of the door, it is the student's responsibility to obtain a new copy from Campus Safety/Police.

5. Each resident and any visitors will leave the residence hall according to instructions for the area where they are when the alarm is sounded.

6. Lack of cooperation during fire drills and active alarms will be considered a serious breach of discipline and students may be subject to disciplinary action and/or fines.

7. Authorized representatives of the College shall have the right to enter any room at any time for maintenance, repairs, and inspection for health, security, and safety hazards. After inspection, failure to amend hazards or violations may result in termination of the resident's housing contract.

**Rates for Fall 2020** (All room rates include campus network and cable TV charges):

**All Housing** **\$2,895 per semester**

**Rates for Spring 2021** (All room rates include campus network and cable TV charges):

|                                     |                        |
|-------------------------------------|------------------------|
| South/Robertson/MILE/Village Single | \$4542.50 per semester |
| MILE/Village Double                 | \$3865 per semester    |
| Single Room                         | \$3962 per semester    |
| All Other (Standard)                | \$3415 per semester    |

**Contact:** Housing & Residence Life, Lower Level, Prosser Hall, 484-664-3180

**Revised 1/25/2021**