

What is an FSA ID? What you need to know:

- ❖ The FSA ID is a username and password that you will use to log into certain U.S. Department of Education Federal Websites, and electronically sign the FAFSA.
- ❖ Students interested in receiving federal student aid should create an FSA ID. You AND any parent electronically signing the FAFSA will need their own separate FSA ID.
- ❖ Create an FSA ID as soon as possible. Due to processing time, we recommend you apply at least 3 days BEFORE filing the FAFSA or attending a FAFSA completion event.
- ❖ You will need your own separate email account for each FSA ID.
- ❖ Your FSA ID will replace your PIN.
- ❖ An FSA ID will need to be created for both you (the student) and one parent—this is in order to sign the FAFSA.



Before you start, you will need access to your email account to help speed up the process.

1. Go to fsaid.ed.gov
2. Enter your personal email, create a username and password, and confirm your age.
3. Enter in your Social Security Number, Date of Birth, and full name. If you have a Federal PIN from the old system, you will receive a prompt to enter it. The PIN is not required, but it will greatly expedite the application process.
4. Confirm your personal information.

5. Enter your security questions and answers. **WRITE YOUR QUESTIONS/ANSWERS IN A SAFE PLACE.**
6. Confirm your security questions. Read and acknowledge the FSA ID terms.
7. Enter the secure code that was sent to the email address submitted in Step 2. This will allow you to use your email address as your username.

It may take 1–3 days for the Social Security Administration to link your Federal PIN to your FSA ID. Once this is done, you will be able to use your FSA ID to log on to all federal websites.