



PASS/FAIL REQUEST

PRINT NAME										
BERG ID. NUMBER										
EXPECTED GRADUATION							TERM AND YEAR			

Please Print Clearly

The requirements to enroll a traditionally graded course (A-F) on a Pass/Fail basis are as follows:

1. You must be a full-time, degree-seeking student who has completed at least 16 course units with a cumulative GPA of 2.000 or greater.
2. Only one (1) course unit per term may be taken on a pass/fail basis.
3. You may take a total of three (3) courses on a pass/fail basis during your academic career at Muhlenberg.
4. Only one (1) of the three (3) pass/fail courses may be taken in the same academic division (i.e. Arts, Humanities, Social Science and Science Distribution) as your major or minor.
5. You may pass/fail courses in your major or minor ONLY if all major/minor requirements have been satisfied.
6. **No course enrolled on a pass/fail basis may satisfy a general academic requirement or a major/minor requirement.**
7. Courses passed by students shall not be used in computing the grade point average.
8. You may change a course from pass/fail to a traditionally graded course (A-F), or vice versa, before the conclusion of the add/drop period.

Instructors will assign a grade of "P" or "F," where "P" is considered the equivalent of a "D" or higher.

COURSE NUMBER									
COURSE TITLE									

SIGNATURES		
_____	STUDENT	_____
		DATE
_____	INSTRUCTOR	_____
		DATE
_____ / _____	ACADEMIC ADVISOR / ACADEMIC ADVISOR	_____
		DATE

PASS/FAIL ELIGIBILITY		TO BE COMPLETED BY THE REGISTRAR	
_____	MAJOR ONE	PREVIOUS PASS/FAIL COURSES	
_____	MAJOR TWO		
_____	MINOR ONE		
_____	MINOR TWO		
CUMULATIVE GPA		1. _____	
APPROVED BY: _____		2. _____	
		3. _____	
		REGISTRAR	DATE