



THE WRITING PROGRAM
MUHLENBERG COLLEGE

NAME
DEPARTMENT
NAME OF PROPOSED W COURSE
WHEN WILL YOU OFFER THE PROPOSED W COURSE
ENROLLMENT CAP FOR PROPOSED W COURSE

Proposal to offer a New Writing Intensive (W) Course

This form should be completed for all "new" writing intensive courses at Muhlenberg. A writing intensive course is considered "new" if it meets *any* of the following criteria:

- The first offering of this course in the history of the college
- The first time this course is being taught by this instructor
- The first time an existing course is being offered as writing intensive

If you are planning to teach a writing intensive course that was previously approved by the Writing Program Committee, you do not need to submit another form.

The instructor proposing the new writing intensive course should submit the following as Word Document attachments to WPC@muhlenberg.edu

- This form
- A copy of the course syllabus or a course description if a syllabus is not available

A course may be granted writing intensive status if it meets all of the following criteria:

- A minimum of three pieces of analytical writing, totaling at least 15 pages
 - Analytical writing is characterized by writing for the sake of understanding. This is in contrast to summary or reporting of facts.
 - A single term paper would not meet the requirement for three separate assignments.
- A diagnostic assignment
 - This assignment is designed to acquaint the instructor with each student as a writer and should be given early in the semester.
 - The assignment also alerts the instructor to any potentially serious problems. As a result of the information gained from this assignment, the instructor could arrange to meet more frequently with a student or enlist the aid of a writing mentor to meet regularly with the student at the Writing Center.
- At least one assignment in which there is revision
 - There are various kinds of revisions: a longer paper that grows out of shorter papers; multiple writing tasks that come at the same problem in different ways; the expansion of a previous draft to include more material; rewriting in response to faculty comments, faculty-student conferences, and/or peer review.
 - The primary aim of the revision component is to encourage students to take more care in the way they focus and develop their thinking.
- An enrollment cap of 20 students

Please address the following questions about the course you would like to receive the "W" designation:

1. Briefly describe how you think writing will shape both the pedagogy and the assignments of your course. What kinds of analytical writing assignments do you envision and how many?
2. How do you plan to incorporate the revision component into the course?

Approved

Provisionally approved

Not approved