SportsWare On Line Appointment Sign In Instructions.

- 1. Click on link <u>www.swol123.net</u>
- 2. Log in with Berg e-mail address and Berg ID with the dash (ex. 00-1234567) for your password
- 3. Click the "Calendar" box below the calendar
- 4. Click "Add Appointment"
- In "Subject Area" put the location of injury (ex. ankle, hip, (ex. ankle, hip, low back)
- 6. In the Athletic Trainer box click "ATC staff"
- 7. Right click on a white time slot & click "Book Appointment"
- 8. Once finished click "Dashboard" and log out