

Upperclass Student Application Process

Criteria for Residential Living

Fall 2020

While COVID-19 has required the College to transition to an entirely online delivery of courses this fall for upperclass students, we know there are a small number of students who may require access to campus or who need to live in on-campus housing in order to successfully participate in the semester. To help you determine if it is absolutely essential for you to live on campus or to have access to campus facilities (if you decide to reside locally off campus or are a commuter student), please review the following information:

- ❖ Upperclass students are not guaranteed to be assigned to the room they selected in the lottery. In order to de-densify housing, we have had to adjust how many students can be in a room, suite, or apartment. All buildings are part of this de-densifying plan. New housing assignments will be sent by the second week of August. As part of this assignment process all students approved to live on campus will live in their own room either in a traditional residence hall or will have their own bedroom within an apartment or suite on campus.
- ❖ Students are required to completely vacate their rooms on Friday, November 20, with the exception of international students, students with significant travel or those with previously approved personal constraints, so the rooms can be cleaned and made ready for spring. Details about the process for approval will be forthcoming.
- ❖ Students will be required to follow the COVID-19 policy set forth by the College. This policy includes items such as requirements for face masks, symptom-monitoring, testing and tracing participation, extremely limited social gatherings on and off campus, guests and visitor policies, bathroom and laundry guidelines and travel registration. This policy will be available the second week of August. You must review and agree to these requirements acknowledging your understanding before moving into campus housing or receiving access to facilities.
- ❖ Very few in-person meetings and no in-person classes for upperclass students will be held. Counseling and advising sessions, meetings with disability services, peer tutors, the academic resource center, career services, and other administrative offices, as well as individual meetings with faculty advisors and all club/organizational meetings, are expected to be held virtually.
- ❖ Dining Services will operate on a limited schedule. First year students living on campus will be required to have a meal plan regardless of their room assignment. Upperclass students living on campus will be required to purchase a meal plan in accordance with the regular housing and dining policies. It is possible that meals may be provided only as to-go options at certain periods of time.
- ❖ Shared spaces such as the library, Life Sports Center, academic buildings will be open for limited hours and limited uses.
- ❖ The Health Center will be open Monday-Friday 9am-4pm. Other campus offices are likely to be open with very limited hours with in-person access available only by appointment.

Students meeting one or more of the following criteria can apply to live on campus (or if commuting or living off-campus, to request access to campus facilities or a College meal plan).

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- ❖ International students who are currently residing at the College or need to return to the College.
- ❖ Students with specific basic needs that are not met at home (such as safe/reliable housing, food, internet or computer access), students whose home circumstances impede their academic or personal progress or students who need access to campus resources in order to succeed academically (all of which would likely be determined on a case-by-case basis).
- ❖ Students with special academic requirements for graduation that cannot be postponed or done remotely because of the need for specific space or equipment that can only be accessed at Muhlenberg College (ex. student teachers, independent academic research). These requests must be endorsed and approved by a supervising faculty member and the Provost.
- ❖ Student workers performing essential functions on campus. These must be requested and approved by the senior administrator in the relevant area of the College and are only for roles that contribute to the core functioning of the institution.
- ❖ Other very limited, extraordinary circumstances impacting a student's academic or personal success. A statement describing these conditions is requested as part of the application form.

If you believe you meet the criteria above and want to apply for permission to live on campus (or if you are an off-campus or commuter student who needs access to campus) **please [complete this application by Wednesday, August 5](#)**. **No exceptions will be made for late applications.** Students will be notified of their approval, no later than Tuesday, August 11.