

***PERMISSION TO  
AUDIT A COURSE***

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**POLICY:** (effective 1992) Students in good academic standing may ordinarily audit one course per semester with the approval of the instructor, who must explicitly spell out the conditions of the audit at the beginning of the semester, and with the consent of the faculty advisor. Ordinarily, students who audit will do all assigned reading and participate in class discussions but will not be required to submit written work or take exams. Students may change a course from audit to a regular credit basis or vice versa during the change period of the semester with the approval of the instructor and the faculty advisor. The student's transcript will list the audited course (as AU) when the student has satisfactorily completed the audit. If the student fails to fulfill the conditions of the audit, no notation will appear on the transcript.

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**Student Name:** \_\_\_\_\_ **'Berg ID:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Work Telephone:** \_\_\_\_\_

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**SEMESTER:** \_\_\_\_ FALL 20\_\_\_\_ \_\_\_\_ SPRING 20\_\_\_\_ \_\_\_\_ SUMMER 20\_\_\_\_

**Course Number (Dept/Number/Section):** \_\_\_\_\_

**Course Title:** \_\_\_\_\_

**Student Responsibility Statement (to be completed by the instructor):**

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Instructor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Wescoe School Signature** \_\_\_\_\_ **Date** \_\_\_\_\_